

UNCLASSIFIEDINTERNAL
Approved For Release 2002/06/14 : CIA-RDP82-00490R000100020021-2 SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

1351 R & S Building

EXTENSION

NO.

DATE

22 January 1965 STATINTL

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STATINTL

2725 Quarters Eye

2.

3.

4.

5.

6.

7.

8.

9.

10.

1351 R & S Building

11.

12.

13.

14.

15.

Attached are two (2) copies of a redraft of the proposed handbook on the CIA Civilian Reserve program. Copies have been sent to the following for informal comments and recommendations prior to its being placed in formal coordination status:

Chief, CFD/OP
 Chief, POD/OP
 Chief, PRD/OP
 Chief, BSD/OP

Specific comments and recommendations were requested on paragraph 4, "Guidelines for Selection of Potential Civilian Reservists".

MISSING PAGE

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ORIGINAL DOCUMENT MISSING PAGE(S):

ATTACHMENT

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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	C/BSB		BCB
2	[REDACTED]		
3	1351 R+S		
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	

Remarks:

[REDACTED] routing sheet implies that BCB will, in effect, nominate departing employees for the Civilian Reserve.

At present, [REDACTED] receives from BCB the weekly separation list from which he is able to obtain information on departing personnel. Also, the monthly report on separations produced by SRB which indicates reemployability may also be used for screening purposes by a designated office.

In my opinion, BCB is not equipped to take on this extra work load involving review of personnel files, contacting the career components, etc.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
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C/BCB

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